

**The Rotary Club of  
Hunstanton and  
District Trust.**

**2009**

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**President's Report, review of the financial activities and  
affairs together with the Reports of the Trustees and  
Independent examiner.**

**Annual Report**

# **The Rotary Club of Hunstanton and District Annual Report 2009**

## **President's Statement**

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### **Legal & Administrative**

Legal and administrative information, including details of the Management Committee who served during the year, is shown on page 4.

### **Aims and organisation**

The main purpose of the Foundation is defined in the Deed of Trust made on the Twenty ninth day of November one thousand nine hundred and ninety three.

The Trustees shall hold and apply both capital and income thereof to, or for the relief of the poor and needy, or to, or for such other charitable purpose, institution, society or object as Hunstanton & District Rotary Club shall, in duly constituted meeting from time to time direct.

The Object of Rotary is to encourage and foster the ideal of service as a basis of worthy enterprise and, in particular, to encourage and foster:

- 1) The development of acquaintance as an opportunity for service;
- 2) High ethical standards in business and professions; the recognition of the worthiness of all useful occupations; and the dignifying of each Rotarian's occupation as an opportunity to serve society;
- 3) The application of the ideal of service in each Rotarian's personal, business and community life;
- 4) The advancement of international understanding, goodwill, and peace through a world fellowship of business and professional persons united in the ideal of service.

The Club meets each week on Wednesday and its governing body, the council usually meets on the first Monday of each month. All meetings are in accordance with the standard RIBI Club Constitution.

## **The Rotary Club of Hunstanton and District Annual Report 2009**

At the Annual Club Assembly of The Rotary Club of Hunstanton & District the club membership stood at 29 members. Average weekly attendance ascertained over four consecutive Wednesdays in February 2009 was 66.38%.

### **Review of financial activities and affairs**

Fund raising was 6% higher than the previous year. However, outgoing expenses were markedly lower this resulted in Trebling the net incoming recourses. Enabling 22 deserving causes to benefit including: Dersingham Scouts, Talking Newspapers, East Anglia's Children's Hospices, The Red Arrow's Trust and DebRA plus a grant to a Heacham MS sufferer for the purchase of a specially adapted wheelchair.

Donations received in memory of former Rotarians form the basis of a Rolling Memorial Fund. The object of this fund is to provide immediate one off donations up to £250 to assist local people within an acknowledged criteria.

A sum has also been set aside for the Mayor of Hunstanton's Youth Projects. Grants from this fund by the Community Service Committee are to be in accordance with an agreed policy.

Jessica Levett was this years winning candidate of the annual Rotary Centenary Bursary for scholars leaving Smithdon High School. Young Citizen Awards delighted 14 students from eight different local participating schools.

Muriel Motley, President  
9<sup>th</sup> December 2009

## **The Rotary Club of Hunstanton and District Annual Report 2009**

### **Structure:**

- Name:** The Rotary Club of Hunstanton & District Trust Fund
- Location:** Le Strange Arms Hotel, Old Hunstanton  
Address for correspondence: Rotarian David Hall, Secretary  
5 Stratford Close  
Dersingham  
Norfolk  
PE31 6YT
- Council:** Members who served during the year were as follows-  
Rtn John Hunt (President)  
Rtn Muriel Motley (Senior Vice-President)  
Rtn John Hornsby-Bates (Junior Vice-President)  
Rtn David Hall (Secretary)  
Rtn John Connolly (Immediate Past President)  
Rtn Philip Mayer (International Chairman)  
Rtn David Dobby (Treasurer)  
Rtn Ronan Leslie (Vocation Chairman)  
Rtn David Bingham (Community Service Chairman)
- Trustees:** Rtn David Hall  
Rtn David Dobby  
Rtn John Hunt  
Rtn Philip Mayer  
Rtn Michael Darlington
- Status:** The Club is a charity, registered with the Charity Commission.  
Registered Number - 1033775
- Independent  
Examiner:** Mr Mike Darlington, 8 Goodminns, Sedgeford, Hunstanton,  
Norfolk, PE36 5NB
- Bankers:** Barclays Bank PLC, PO Box 16, 21 Tuesday Market Place, King's Lynn,  
Norfolk, PE30 1JX
- Web Site:** [www.hunstantonrotary.org](http://www.hunstantonrotary.org)  
**E-mail:** [david.hall@hunstantonrotary.org](mailto:david.hall@hunstantonrotary.org)
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# **The Rotary Club of Hunstanton and District Annual Report 2009**

## **Report of the Trustees for the year ended 30 June 2009**

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The Board of Trustees submit their annual report of the affairs of the charitable trust, together with the financial statements for the year ended 30 June 2009.

The Trust is a registered charity governed by a Trust Deed made on the 29 November 1993.

### **Trustees**

The Trustees that served during the year are as detailed on page 4.

### **Statement of responsibilities of the Board of Trustees**

Law applicable to charities in England and Wales require the Board of Trustees to prepare financial statements for each financial year which give a true and fair view of the charities financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the Board of Trustees should follow the best practice and:

- Select suitable accounting policies and apply them consistently;
- Make judgements and estimates that are reasonable and prudent; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Board members are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time, the financial position of the charity and to enable them to ensure that the financial statements comply with SORP 2000. They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **Reserves policy**

Details of the charity's funds are shown in the notes 9 to 10. An explanation of the nature and purpose of each fund is given.

The policy of the Trust is to accumulate temporary unrestricted reserves in excess of the Restricted Fund balance, sufficient for total reserves to generate interest to provide an annual bursary for one student at Smithdon High School of at least £250; in celebration of the centenary of the foundation of Rotary International.

### **By order of the Board**

Rtn David Hall, Secretary  
9<sup>th</sup> December 2009

## **The Rotary Club of Hunstanton and District Annual Report 2009**

### **Report to the Trustees of the Rotary Club of Hunstanton**

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- 1) I have conducted my examination in accordance with the procedures laid down in the General Directions given by the Charity Commissioners.
- 2) I have compared the bank statements to the spreadsheet printouts of the Rotary Club and Trust Fund, the basis of which form the financial statements.
- 3) I have agreed all documentation provided to the bank accounts.
- 4) I have relied upon the knowledge and expertise of the Treasurer in relation to the analysis of postings and journal adjustments.
- 5) I have examined the financial statements and records, finding them materially correct.

I am prepared to have the following independent examiner's report inserted into the financial statements:

“I report on the financial statements of the Trust for the year ended 30 June 2009, which are set out on pages 7 to 10. In connection with my examination no matter of concern has come to my attention.”

Mike Darlington  
8 Goodminns, Sedgeford,  
Hunstanton  
PE36 5NB

15<sup>th</sup> October 2009

Mike Darlington passed away on 16<sup>th</sup> October 2009.

The Trustees asked another Independent Examiner to check the work done on the Accounts and he reported as follows:

“As requested I have looked at the accounts for the Rotary Club of Hunstanton and District for the year to the 30th June 2009 and, based on this, am not aware of any valid reason why Mike Darlington would not have signed his report had he been able to do so. They appear to be in order.”

Fergus McLellan  
52 Clarence Road  
Hunstanton PE36 6HQ

## The Rotary Club of Hunstanton and District Annual Report 2009

### Statement of Financial Activities for the year ended 30 June 2009

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	Note	2009	2008
		£	£
<b>Incoming resources</b>			
Hunstanton Carnival		-	794
Kite Festival		7,244	4,096
Gift Aid		1,617	1,658
Norton Hill Event		4,840	5,715
Other Income		5,228	5,582
		-----	-----
<b>Total incoming resources</b>	1	<b>£18,929</b>	<b>£17,845</b>
<b>Resources expended</b>			
Direct charitable expenditure	2	14,294	16,408
To Disaster Fund		50	
Administration		247	-
		-----	-----
<b>Total resources expended</b>		<b>£14,591</b>	<b>£16,408</b>
Net (outgoing)/incoming resources		4,338	1,437
Fund balance Brought Forward		4,692	3,255
Disaster Fund		550	500
		-----	-----
<b>Fund balance at 30 June 2009</b>		<b>£9,580</b>	<b>£5,192</b>

All amounts relate to continuing activities,

The notes on 9 and 10 form part of these financial statements.

**The Rotary Club of Hunstanton and District  
Annual Report 2009**

**Balance sheet as at 30 June 2009**

	Note	2009 £	2008 £
<b>Fixed assets</b>			
Tangible assets	3	770 -----	770 -----
		<b>£770</b>	<b>£770</b>
<b>Current assets</b>			
Stocks		-	132
Pre/advance payments	4	1383	1,265
Income Tax to reclaim	4	176	-
Cash deposited at bank		16,662 -----	12,590 -----
		<b>£18,221</b>	<b>£13,987</b>
<b>Creditors: amounts falling due within one year</b>	5	(1,911) -----	(2,065) -----
<b>Net current assets</b>		<b>£16,310</b>	<b>£11,922</b>
<b>Total assets less current liabilities</b>		<b>17,080</b>	<b>12,692</b>
<b>Creditors: amounts falling due after more than one year</b>	6	(3,500) -----	(3,500) -----
<b>Net assets</b>		<b>£13,580</b> =====	<b>£9,192</b> =====
<b>Funds</b>			
Designated funds	7	6,542	500
Restricted funds	8	4,000	4,000
Unrestricted funds		2,763	4,692
Impairment Provision	9	275 -----	- -----
		<b>£13,580</b> =====	<b>£9,192</b> =====

# The Rotary Club of Hunstanton and District Annual Report 2009

## Notes forming part of the financial statements for the year ended 30 June 2009

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### 1 Accounting policies

#### *Accounting convention*

The financial statements are prepared under historical cost convention in accordance with applicable accounting standards. The financial statements also comply with the Statement of Recommended Practice, 'Accounting by Charities', published in October 2000.

#### *Income and expenditure*

Income and expenditure are accounted for on an accrual basis.

#### *Fund Accounting*

Unrestricted funds comprise accumulated surpluses and deficits on the general fund and designated funds. They are available for use in the furtherance of the charitable trust's objectives.

Designated funds comprise those funds designated for a particular purpose or projects at the discretion of the Trustees.

Restricted funds are created when grants or donations are made for a particular purpose, uses of, which is restricted for that purpose.

### 2 Analysis of resources expended

<b>Direct charitable expenditure</b>	<b>2009</b>	<b>2008</b>
	£	£
Donations	10,717	12,463
Rotary Foundation	1,100	1,142
Citizens/Centenary Awards	868	575
Other Charitable Causes	1,609	2,228
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	<b>£14,294</b>	<b>£16,408</b>

None of the trustees or connected persons received remuneration or reimbursement of expenses during the year.

## The Rotary Club of Hunstanton and District Annual Report 2009

<b>3</b>	<b>Fixed Assets</b>		
	Are made up of two Tents, two Marquees and miscellaneous items of equipment with a nominal value of £770. No provision has been made for depreciation.		
<b>4</b>	<b>Debtors/Prepayments</b>		
	Gift Aid Tax reclaimable	176	
	Prepayments	1,386	
	Payments in Advance	(3)	
		-----	
			<b>£1,559</b>
<b>5</b>	<b>Creditors: amounts falling due during one year</b>		
	Deferred income	1,910	
		-----	
			<b>£1,910</b>
<b>6</b>	<b>Creditors: amounts falling due after one year</b>		
	Centenary Fund (Temporary Top-up to generate required interest see Reserves Policy)	2,000	
	Events Underwritten	1,500	
		-----	
			<b>£3,500</b>
<b>7</b>	<b>Designated funds</b>		
	Disaster Fund	550	
	Marquee Repair & Renewal Fund	387	
	BBQ Renewals	200	
	Town Hall Building Fund	500	
	Sri Lanka Orphanage	1341	
	Citizen Awards	450	
	Everitt Chair Appeal	600	
	Smithdon Drama Group	250	
	Rolling Memorial Fund	364	
	Hunstanton Youth Project	1900	
		-----	
			<b>£6,542</b>
<b>8</b>	<b>Restricted funds</b>		
	Centenary Fund	£ 4,000	
		-----	
			<b>£ 4,000</b>
<b>9</b>	<b>Impairment Provision</b>		
	In accordance with IAS 36 & 39		<b>£275</b>